

Bay Area Athletic Club  
985 Newmark Avenue  
Coos Bay, OR 97420  
541-888-5507

MEMBERSHIP FREEZE NOTICE

Name: \_\_\_\_\_

Member #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Date to Begin Freeze: \_\_\_\_\_ Date to End Freeze: \_\_\_\_\_

Membership Freeze Policy

1. Members may freeze their membership for medical reasons or travel purposes. Freeze periods are for 30-120 days. All freezes are for consecutive days. Due to our billing process we need a written 30-day advance notice.
2. Auto-Pay members cannot freeze within the first six months of their contract. Home billed members can freeze anytime after their initial month.
3. All membership freezes require a written notice to activate the freeze – we **do not** accept verbal membership freeze notices. We do not backdate membership freeze periods.
4. A member cannot freeze a month that has already had their Auto-Pay (EFT, Credit Card or Payroll Deduction) dues processed. Due to our billing process we need 30 days advance notice.
5. The cost of freezing a membership is \$20 and is only *payable, in full, at the time of submitting the freeze request or form.*
6. All memberships that are on freeze will automatically be reactivated at the end of the freeze period or upon early return, without notice to the member.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Freeze Accepted by (BAAC Staff Member): \_\_\_\_\_